

# PURNEA MAHILA MAHAVIDYALAYA, PURNIA-854301

(A Constituent Unit of Purnea University, Purnia)

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## ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2016-2017 OF THE IQAC SUBMITTED THROUGH ONLINE



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

# The Annual Quality Assurance Report (AQAR) of the IQAC

(July 1, 2016 to June 30, 2017)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2011 to June 30, 2015)

## Part - A

### 1. Details of the Institution

Name of the Institution

PURNEA MAHILA MAHAVIDYALAYA, PURNIA

Address Line 1

PURNIA

Address Line 2

PURNIA

City/Town

PURNIA

State

BIHAR

Pin Code

854301

Institution e-mail address

[purneamahilacollegebnmu@gmail.com](mailto:purneamahilacollegebnmu@gmail.com)

Contact Nos.

06454-242595

Name of the Head of the Institution:

Dr. Rita Sinha

Tel. No. with STD Code:

06454-242595

Mobile:

+919334780262

Name of the IQAC Co-ordinator:

DR. Usha Sharan

Mobile:

+91 9934461489

IQAC e-mail address:

[purneamahilacollegebnmu@gmail.com](mailto:purneamahilacollegebnmu@gmail.com)

NAAC Track ID (For ex. MHCOGN 18879)

BRCOGN12543

Website address:

[www.purneamahilacollege.in](http://www.purneamahilacollege.in)

Web-link of the AQAR:

<http://www.purneamahilacollege.in/naac/aqar.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

#### Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	2.44	2006	2011
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

Date of Establishment of IQAC:

DD/MM/YYYY

07/02/2017

AQAR for the year (for example 2010-11)

2016- 17

Details of the previous year's AQAR submitted to NAAC after the latest Assessment and accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

BBA, BCA & CND

Name of the Affiliating University (*for the Colleges*)

Purnea University, Purnia

**\*Note: Previous Affiliating University was B. N. Mandal University, Madhepura. Current Affiliating University is Purnea University, Purnia with effect from 18-03-2018.**

Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  No

University with Potential for Excellence  No UGC-CPE  No

DST Star Scheme  No UGC-CE  No

UGC-Special Assistance Programme  No DST-FIST  No

UGC-Innovative PG programmes

No

Any other (Specify)

No

UGC-COP Programmes

No

## 2. IQAC Composition and Activities

No. of Teachers

06

No. of Administrative/Technical staff

1

No. of students

2

No. of Management representatives

0

No. of Alumni

3

No. of any other stakeholder and  
Community representatives

0

No. of Employers / Industrialists

0

No. of other External Experts

2

Total No. of members

14

No. of IQAC meetings held

1

No. of meetings with various stakeholders:

N

0

Faculty

1

Non-Teaching Staff

1

Students

1

Alumni

1

Others

0

Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/ Symposia organized by the IQAC

Total Nos.

3

International

0

National

0

State

0

Institution Level

3

(ii) Themes

Women and Social responsibility, Diabetes and Dietary modifications, Voter awareness for new voters

Significant Activities and contributions made by IQAC

- The IQAC contributed valuable suggestion and active co-operation in Cleanliness Drive.
- Introduction of yoga sessions.
- Guardians Informed by post and advertisement in the media about desirability of their wards being more regular in attending the classes.
- Plantation inside Campus.
- Encouragement to sports and cultural activities.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p style="text-align: center;">Admission</p> <p>To make the admission process easy, less time consuming and to offer subject combinations according to students' choice</p>	<ul style="list-style-type: none"> <li>• Hassle free and transparent admissions.</li> <li>• Merit cum roster- based admission.</li> <li>• Much Flexible subject combinations/ courses.</li> <li>• Transparent admission.</li> <li>• Free coaching to poor students.</li> <li>• Provision of more effective classes.</li> <li>• Maximum utilization of time &amp; space ,providing special classes for poor and academically weak students</li> </ul>
<p style="text-align: center;">Routine</p> <p>To prepare and implement weekly class routine appropriate for this institution and locality.</p>	

\* Attach the Academic Calendar of the year as Annexure.

2.16. Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

A committee chaired by the Principal in its meeting went through the report. The report was adopted and it was decided that some necessary modifications may be made.

## Part - B

### Criterion – I

#### 1. Curricular Aspects

Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	1	0	0	0
UG	2	0	3	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
<b>Total</b>	<b>3</b>	0	3	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

(i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	0
Annual	4

Feedback from stakeholders\* (On all aspects)

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No provision.

Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	20	08	09	03	0

No. of permanent faculty with Ph.D.

12

No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	09								09

No. of Guest and Visiting faculty and Temporary faculty

15

03

Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		0	0
Presented papers	02	01	0
Resource Persons		0	0

Innovative processes adopted by the institution in Teaching and Learning:

Group Discussion, Tests, Tutorials, Departmental seminars and Field Project works were adopted as teaching methods

Total No. of actual teaching days during this academic year  
Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

180

No major reforms initiated by the institution

No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

No

No

No

Average percentage of attendance of students

75%



Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.2016-17	No. Of Part 3 <sup>rd</sup> Students-606	.5	35.3	46.2	00	81.5
B.Sc.2016-17	No. Of Part 3 <sup>rd</sup> Students-54	.5	50	12.9	00	62.9
M.A. 2016-17	No. Of Part 3 <sup>rd</sup> Students-94	00	C/45 % D/40%		00	85
BCA(Sem) 2016-17	No. Of Part 3 <sup>rd</sup> Students-33	78.79	12.13	00	00	90.10
CND 2016-17	No. Of Part 3 <sup>rd</sup> Students-19	5.26	52.63	36.84	00	94.73
BBA(Hons.) 2016-17	No. Of Part 3 <sup>rd</sup> Students-27	37	48.14	7.40	00	92.59

How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC contributes towards the development of Computerisation through computerisation of Office, Accounts and Examination departments, introduction of new class rooms and creation of separate departments. IQAC monitors and evaluates these programmes through different committees.

Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0

Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	12	00	01
Technical Staff	00	00	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes the faculties for taking Major and Minor Research Projects. A separate wing of research as research committee is set up to promote research in the institution under the initiative of IQAC.

Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

No. of books published      i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

0

No. of University Departments receiving funds from

UGC-SAP 0 CAS 0 DST-FIST 0

DPE 0 DBT Scheme/funds 0

For colleges

Autonomy 0 CPE 0 DBT Star Scheme 0

INSPIRE 0 CE 0 Any Other (specify) 0

Revenue generated through consultancy

0

No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0		0	0	3
Sponsoring agencies	0		0	0	0

No. of faculty served as experts, chairpersons or resource persons

0

0

0

No. of collaborations

International

National

01

Any other

No. of linkages created during this year

0

Total budget for research for current year in lakhs :

From Funding agency

0

From Management of University/College

0

Total

0

No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

No. of research awards/ recognitions Of the institute in the year

received by faculty and research fellows

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

No. of faculty from the Institution who are Ph. D. Guides

0

and students registered under them

03

No. of Ph.D. awarded by faculty from the Institution

01

No. of Research receiving the Fellowships (Newly enrolled + existing ones) scholars

JRF  SRF  Project Fellows  Any other

No. of students Participated in NSS events:

University level  State level

National level  International level

No. of students participated in NCC events:

University level  State level

National level  International level

No. of Awards won in NSS:

University level  State level

National level  International level

No. of Awards won in NCC:

University level  State level

National level  International level

No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

Major Activities during the year in the sphere of extension activities and Institutional Social responsibility

- NSS camps were organized to promote awareness regarding AIDS, Social literacy and women empowerment in the society.

## Criterion – IV Infrastructure and Learning Resources

Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (sq.m)	45,500	0	0	0
Class rooms	22	0	0	0
Laboratories	12	0	0	0
Seminar Halls	01	0	0	0
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	0	0
Others	0	0	0	0

Computerization of administration and library

Library services:

	Existing		Newly added-2017		Total	
	No.	Value	No.	Value	No.	Value
Text Books	500		0	0	500	0
Reference Books	14,951	0	248	0	14,951	0
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	03	5	02	01	04	5	0
Added	2	00	5	01	0	0	0	0
Total	42	03	10	03	01	04	5	0

Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access facility is available and separate training workshops are organized for training to teachers and students.

Amount spent on maintenance in lakhs:

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

**Total:**

## Criterion – V

### 5. Student Support and Progression

Contribution of IQAC in enhancing awareness about Student Support Services

At the behest of IQAC, student attendance in classroom has increased. They take part in social awareness programmes and give their active participation at different levels to augment overall progression in the campus.

Efforts made by the institution for tracking the progression

The institution organizes different meets to make learners and others aware of the steps taken so far.

(a) Total Number of students

UG	PG	Ph. D.	Others
2844	248	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%
0	0

Women

No	%
0	0

Last Year-2014-15						This Year-2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2018	275	110	193	----	2596	1916	325	107	522	--	2870

Demand ratio 1:1

Dropout 26 %

Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

NIL



No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

Details of student counselling and career guidance

During current year, this scheme is not going on.

No. of students benefitted

Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

Details of gender sensitization programmes

Under the auspicious of 'Women Cell' set up at the behest of IQAC programmes relating to gender sensitization are organized to create awareness among learners. The cell keeps strict vigil on problem like sex discrimination and participation of girl students in all extra-curricular activities.

Students Activities

No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	49	DBT
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

No. of social initiatives undertaken by the students:-

Major grievances of students (if any) redressed: None.

## Criterion – VI

### 6. Governance, Leadership and Management

State the Vision and Mission of the institution

The vision and mission of the institution is to promote women's' education in this economically and educationally deprived area. Our endeavor is focused on facilitating and providing equal opportunity to women in the field of education so that they can compete with the march of time in the national perspective.

Does the Institution has a management Information System

Although the institution does not have any management information system, it provides information to its stakeholders and learners through the college website and notices.

Quality improvement strategies adopted by the institution for each of the following:

Curriculum Development

The institution does have any role in curriculum development.

Teaching and Learning

The institution keeps strict vigil on the performance of faculty members in and outside the classroom. Regularity and punctuality are mandatory for both teachers and learners. Teachers provide notes, references and other useful help to learners towards their preparation for examination.

Examination and Evaluation

Examinations are conducted as per the rules of the parent university. Besides, the institution conducts periodical tests to monitor student performance.

Research and Development

The institution promotes and encourages faculty members in research work. Teachers guide research scholars in different faculties

Library, ICT and physical infrastructure / instrumentation

The automation of library is going on. No ICT centre is set in this institution. Fencing of the Botanical garden as well as upper storey of the main building and enhancement of classrooms have been completed.

### Human Resource Management

Despite the paucity of teachers and clerical staff, the institution manages the growing burden with the active and proper management of human resource available in it.

### Faculty and Staff recruitment

The institution does not have the power to recruit faculty and staff. It has to be done on govt. level.

### Industry Interaction / Collaboration

The institution does not have any industry interaction policy.

### Admission of Students

Admission Committee invites students for admission into different faculties on the basis of marks obtained by them. The institution adopts the reservation policy strictly.

### Welfare schemes for

Teaching	P.F/G.I.
Non teaching	P.F/G.I.
Students	Free studentship & Poor Boy's Fund.

### Total corpus fund generated

24,000

Whether annual financial audit has been done

Yes

No

Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	University
Administrative	No	No	Yes	Principal

6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

What efforts are made by the University/ Autonomous College for Examination Reforms?

Efforts are made by the university for examination reforms.  
Institution does not play any role in examination reforms.

What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No such efforts are made by the university.

Activities and support from the Alumni Association

College alumni association is kept in regular touch and with its support college has raised some urinals.

Activities and support from the Parent – Teacher Association

In periodically organized meets parents and teachers exchange their ideas and suggestions. Feedbacks are used to support the teaching-learning process.

Development programmes for support staff

No developmental programmes conducted by the institution for its support staff.

Initiatives taken by the institution to make the campus eco-friendly

Plantation of trees, management of gardens in the campus and the installation of solar lights as well as introduction of waste management devices have made the campus eco-friendly.

## Criterion – VII

### 7. Innovations and Best Practices

Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Digitalization of library, has been initiated, computerization of departments and internet access facility through wi-fi has been provided. These efforts have had good effects on the functioning of the institution.

Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The IQAC contributed valuable suggestions and co-operation in
- Cleanliness Drive organised under Swachh Bharat Abhiyan.
  - Introduced Yoga sessions.
  - Guardians Informed by post and advertisement in the media about their wards being more regular in attending the classes.
  - Plantation in the Campus

Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The aim and practice of the institution has been to spread quality education among all section of society class discrimination.
2. The institution has been promoting girls students from all sections of this economically backward and politically conscious region. We also provide facilities for all round development of girls students studding in out of the campus.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

Contribution to environmental awareness / protection

Solar panels were Installed, plantation drive waste management (installation of sanitary pad incinerator machine) and other initiatives are regularly made.

Whether environmental audit was conducted?

Yes

No

Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength**

- Pleasant and serene environment.
- Energy conservation due to sufficient light and ventilation.
- Always aiming for pollution free atmosphere.
- Sufficient greenery and temperate climate.
- Innovative modes of teaching (Group discussion, quiz, seminars, etc.) in addition to the traditional mode.

**Weaknesses**

- Inadequate number of Teaching & Non-teaching staff.
- Non availability of proper guide lines regarding Hostel administration.

**Opportunities**

- Make the campus more green and eco-friendly by increasing the level of plantation.
- More efforts needed for issues related to sensitization of girl students.
- Saving energy by raising level of awareness and attitude development of students and employees.
- Training the students in Disaster Management.

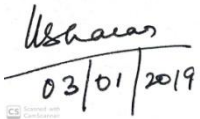
**Challenges**

- Increasing the strength of students from socially and economically weaker sections of society.
- To draft and consult more persons in the Alumni list for their valuable suggestions & financial support.

**8. Plans of institution for next year**

- 1 Improvement of Facilities and Infrastructure.
- 2 Promote and Motivate for Research work.
- 3 Promote extra curricular and extension activities.
- 4 Promote Computer education among students and staff.

Name :- Dr. Usha Sharan



03/01/2019

Signature of the Co-ordinator,

Name :- Dr. Rita Sinha



03/01/19

Signature of the Chairperson, IQAC

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राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

## *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Purnia Mahila Mahavidyalaya  
Purnia, affiliated to B. K. Mandal University, Bihar as  
**Accredited**  
at the **B\*\*** level.*

*Date: February 02, 2006*



*Manish  
Director*

- This certification is valid for a period of five years with effect from February 02, 2006
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C' grade, 65-70-C'' grade, 70-75- B grade, 75-80- B' grade, 80-85-B'' grade, 85-90- A grade, 90-95-A' grade, 95-100-A'' grade (upper limits exclusive)



Government of India

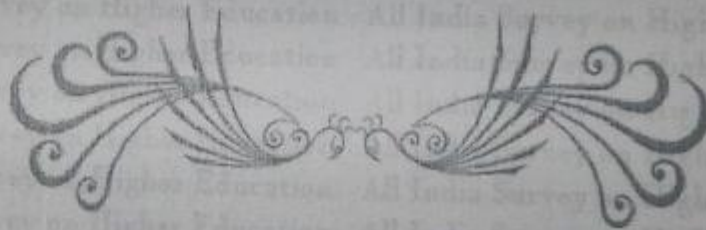
Ministry of Human Resource Development

Department of Higher Education

Statistics Division

New Delhi

# Certificate



**Reference No.C-29584-2018**

This is to certify that Geeta Agrawal of Purnia Mahila College, Purnia has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2018-2019.

( Madan Mohan )  
Deputy Director General

Name of the signatory

Dated: 19/03/2019

Scanned by CamScanner



**UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098**

No. BN-019/12-13

(ERO) ID No. BN-019

Date: 28-Mar-14

The Accounts Officer  
University Grants Commission  
Eastern Regional Office, Kolkata 700 098

S No. 221297

Sub: Release of Grant-in-Aid during the Current financial year (2013-14) during Xlth Plan to  
**Purnea Mahila Mahavidyalaya**

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 569540 towards the scheme Xlth Plan College Development to the Principal, Purnea Mahila Mahavidyalaya for the Plan expenditure to be incurred during the current financial year as per details given below

Purpose of the grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Undergraduate				
Plan Block Grant				
Plan Block Grant-Head-31	454770	0	181908	181908
Plan Block Grant-Head-35	181908	340000	387632	727632
<b>Total</b>			<b>569540</b>	

The College is requested to note:

- SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
- ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
- General district: General-77.5%, SC-15% and ST-7.5%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debitable to Head 1.3-(i)b and valid for payment during the financial year 2013-14 only
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantees as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:

Principal,  
Purnea Mahila Mahavidyalaya  
Purnea  
Bihar 854301

(b) Account No.: 1161201010902

(c) Name & Address of Branch: Canara Bank, Purnea

(d) MICR Code of Branch: 854015102

(e) IFSC Code: CNRB0001161

(f) Type of Account: SB/Current/Cash Credit

- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/institution
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend the manuals of financial procedures to bring them in conformity with GFRs, 2005 and if these don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or charged for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization of grant-in-aid, the unutilized amount shall be returned to the Commission.



UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098

**GRANT-IN-AID BILL**

**Name of the Section: Accounts Department.**

Name of the beneficiary Institution: **Purnea Mahila Mahavidyalaya**

S. No. **BN-019**

S. No. **221267**

Bihar **854301**

(Under University)

BN Mandal

2. Sanction number and date: F. **BN-019/12-13** Date: **28-Mar-14**
3. Amount sanctioned : Rs. **569540**
4. Purpose of the grant-in-aid : **XIIth Plan College Developm Undergraduate**  
**Plan Block Grant**
5. Head of Account : **1.B-(j)b**

6. Designation and address of Authorized Officer: **Principal**

7. Payment Details:

(a) Name of the Bank : **Canara Bank, Purnea**

(b) Account No.: **1161201010902**

(c) Type of Account: **(SB/Current/Cash Credit)**

(d) IFSC Code: **CNRB0001161**

(e) MICR Code Branch: **854015102**

(f) Whether bank branch is RTGS or NEFT enable : **RTGS/NEFT/Both**

(g) Name & address of Account Holder: **Principal,**

**Purnea Mahila Mahavidyalaya**

**Purnea**

**Bihar**

**854301**

Received a sum of Rs. **569540**

Rupees

being the amount sanctioned vide sanction No. F. **BN-019/12-13**

Dated **28-Mar-14**


( Copy enclosed) for disbursement to the Principal,

**Purnea Mahila Mahavidyalaya**

Certified that the conditions of the grant have been accepted by the grantee.

Necessary entries in GIA/Budget Control Register have been made.

**You are requested to confirm the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.**

  
Signature with stamp of the Officer

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
DBT	-	Direct Beneficiary Transfer

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